

Community Enhancement Grant for FY 2018-19 Application Scoring Matrix		Applicant 1	Applicant 2	Applicant 3	Applicant 4	Applicant 5
Threshold requirements						
Application is complete and submitted on time						
501c3 status						
Attended at least one workshop						
Project will serve income-eligible persons						
Funds requested are less than 50% of project budget						
Funds requested do not exceed 25% of entire agency's annual budget						
All six of these criteria must be met. If any are not, the application will not be reviewed.						
Scoring Criteria		Possible Points				
Project	40					
Description of Project						
Project Goals, Objectives, and Scope						
Project Schedule and Costs						
Priority Objective of 5-Yr Con Plan						
Project Budget						
Financial Need						
Fiscal Responsibility	30					
Audit						
Diversity of funding sources						
Previous City grants						
Organizational Capacity	30					
Organization's Mission Statement						
Board Members						
No Board Member conflict of interest						
Experience of staff members						
Collaboration with other organizations						
Additional Points	15					
COR funding						
First time applicant						
Project assists homeless or provides job training						
Total points possible	115					

Applicant 6	Applicant 7	
		Definitions of Matrix Scoring Criteria
		<i>Are all required elements of the application included, using the format prescribed and was it submitted before the deadline date?</i>
		<i>Is the IRS form attached that demonstrates that the organization is a 501c3?</i>
		<i>Did a rep from the organization attend a Community Enhancement Grant workshops?</i>
		<i>Will the project serve low to moderate income residents and neighborhoods in Raleigh?</i>
		<i>Are the funds requested less than 50% of the total project budget?</i>
		<i>Are the funds requested less than 25% of the total agency budget?</i>
		<i>Is the project clearly explained?</i>
		<i>Are the project's goals clearly stated? Are measurable objectives identified?</i>
		<i>Is the project implementation schedule realistic? Are costs clearly identified and explained?</i>
		<i>Does the project address a priority objective of the 2015-2020 Consolidated Plan?</i>
		<i>Does the budget show all project costs and explain how the amounts were figured?</i>
		<i>Does the budget clearly show the need for the funds requested?</i>
		<i>Is an audit attached to the application as required? Are there any findings?</i>
		<i>Is diversity of funding sources documented for both agency and project?</i>
		<i>If the organization has previously been awarded City funding, did they meet performance objectives and expenditure rate per the contract?</i>
		<i>Is the organization's Mission Statement clear and concise? Does the project fit the Mission Statement?</i>
		<i>Are there at least 5 board members? Do they meet regularly? Are minutes from the two most recent board meetings included?</i>
		<i>Is the absence of there being any conflict of interest among Board Members documented?</i>
		<i>Is it demonstrated that those staffing the project are appropriately experienced, trained, etc?</i>
		<i>Is documentation provided demonstrating collaboration with other service providers and/or neighborhood organizations?</i>
		<i>Did the organization receive funding from the City in the current year or previous year?</i>
		<i>Is this the first time the organization has applied for Community Enhancement Grant?</i>
		<i>Does the project assist households exiting homelessness or provide job training?</i>